



# Clinical Services Program **Alert**

News of interest from UCare



September 7, 2011

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Issues of *Clinical Services Program Alert* often refer to several different UCare forms. Note that *all* UCare forms can be found on the [UCare web site](#).

Direct your UCare **Care System** Clinical Services questions to Bobbi Jo Glood, Clinical Care System Liaison, at 612-676-3688, or e-mail at [bjglood@ucare.org](mailto:bjglood@ucare.org).

Direct your UCare **County** and **UCare Connect** Clinical Services questions to Jessica Assefa, Clinical County Liaison, at 612-294-5057, or e-mail at [jassefa@ucare.org](mailto:jassefa@ucare.org).

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## Customized Living Tool version 6.0.2

Version 6.0.1 is now posted for download at [EW Customized Living Tools](#). Care coordinators should begin using the version 6.0.2 CL Tool for all rates with CL Start Dates on or after 09/01/11. DHS asks that all CL Tools submitted after today (9/07/11) be on the Version 6.0.2 workbook. Care coordinators can import data from any version from Version 3 on. Versions 1 & 2 are no longer supported for import, but care coordinators can import those versions to Version 5 and then import the Version 5 to Version 6.

After 10/1/2011, **no** versions prior to Version 6 will be accepted at DHS. Care coordinators will need to import first.

**Important!** Do not open the work book from the Web. Always choose Save, save to your computer, and then open the saved version. Choosing Open will produce an error. If you do this, close the workbook and choose No when asked if you want to save. Go back and choose the Save option on the File Download screen.

Michael Dercks will be posting release notes later today or tomorrow. Down load these to get details on the new features and fields. Michael is also working on a new instruction manual and will post those as soon as possible.

DHS has done their best to find and fix all errors, but for the next several weeks please help them by paying close attention to the rates calculated and the reports produced. If care coordinators have any questions or have any problems with errors, please contact Michael Dercks at [Michael.j.dercks@state.mn.us](mailto:Michael.j.dercks@state.mn.us) as quickly as possible.

DHS has scheduled Webinar trainings for Sept 13, 15, and 20. UCare encourages care coordinators to sign up on the DHS website and attend one of these sessions.