



UCare Minnesota
PO Box 52
Minneapolis, MN 55440

June 8, 2007

Dear Provider

This letter is to remind you of the new Centers for Medicare and Medicaid Services (CMS) requirements for delivery of notices regarding hospital discharge appeal rights for Medicare recipients. **The new requirements take effect July 2, 2007.** This change will affect the discharge procedures concerning our *UCare for Seniors* (Medicare Advantage) members.

On November 27, 2006, CMS published a final rule in the *Federal Register* entitled "Notification of Hospital Discharge Appeal Rights". This rule revises the process for how hospitals and Medicare health plans must notify Medicare beneficiaries who are hospital inpatients about their discharge rights, as well as the process for adjudicating appeals based on those rights. The new requirements take effect July 2, 2007 and are set forth in revised 42 CFR 422.620 and 422.622. For further details regarding this change please visit the CMS website at http://www.cms.hhs.gov/BNI/12_HospitalDischargeAppealNotices.asp \

The CMS Hospital Discharge Appeal Notices and instructions are included with this letter. These letters will also be available on the UCare web site at www.ucare.org. If you have any questions regarding the delivery of these notices, please contact CMS through your established venues.

Please feel free to contact UCare's Provider Assistance Center regarding any questions you may have at 612-676-3300 or 1-888-531-1493.

Regards,

Marilee Moritz
Provider Network Management

Patient Name:
Patient ID Number:
Physician:

OMB Approval No. 0938-1019
Date Issued:

{Insert Hospital or Plan Logo here}

DETAILED NOTICE OF DISCHARGE

You have asked for a review by the Quality Improvement Organization (QIO), an independent reviewer hired by Medicare to review your case. This notice gives you a detailed explanation about why your hospital and your managed care plan (if you belong to one), in agreement with your doctor, believe that your inpatient hospital services should end on _____. This is based on Medicare coverage policies listed below and your medical condition.

This is not an official Medicare decision. The decision on your appeal will come from your Quality Improvement Organization (QIO).

- Medicare Coverage Policies:

____ Medicare does not cover inpatient hospital services that are not medically necessary or could be safely furnished in another setting. (Refer to 42 Code of Federal Regulations, 411.15 (g) and (k)).

____ Medicare Managed Care policies, if applicable: {insert specific managed care policies}

____ Other _____ {insert other applicable policies}

- Specific information about your current medical condition:

- If you would like a copy of the documents sent to the QIO, or copies of the specific policies or criteria used to make this decision, please call {insert hospital and/or plan telephone number}.

According to the Paperwork Reduction Act of 1995, no persons are required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0938-1019. The time required to complete this information collection is estimated to average 60 minutes per response, including the time to review instructions, search existing data resources, gather the data needed, and complete and review the information collection. If you have comments concerning the accuracy of the time estimate(s) or suggestions for improving this form, please write to: CMS, 7500 Security Boulevard, Attn: PRA Reports Clearance Officer, Mail Stop C4-26-05, Baltimore, Maryland 21244-1850.

CMS 10066 (approved 5/2007)

Instructions for Completing the Detailed Notice of Discharge (CMS 10066)

This is a standardized notice. Hospitals may not deviate from the content of the form except where indicated. Please note that the OMB control number must be displayed on the notice. Insertions must be typed or legibly hand-written in 12-point font or the equivalent.

Hospitals or plans may modify the following sections to incorporate use of a sticker or label that includes this information:

Patient Name: Fill in the patient's full name.

Patient ID number: Fill in the patient's ID number. This should not be, nor should it contain, the patient's social security or HICN number.

Physician: Fill in the name of the patient's physician.

Date Issued: Fill in the date the notice is delivered to the patient by the hospital/plan.

Insert logo here: Hospitals/plans may elect to place their logo in this space. However, the name, address, and telephone number of the hospital/plan must be immediately under the logo, if not incorporated into the logo. If no logo is used, the name and address and telephone number (including TTY) of the hospital/plan must appear above the title of the form.

BLANK 1: **“This notice gives you a detailed explanation of why your hospital and your managed care plan (if you belong to one), in agreement with your doctor, believe that your inpatient hospital services should end on _____.** In the space provided, fill in planned date of discharge.

Bullet # 1: “Medicare Coverage Policies:” Place a check next to the applicable Medicare and/or managed care policies. If necessary, hospitals may also use the selection “Other” to list other applicable policies, guidelines or instructions. Hospitals or plans may also preprint frequently used coverage policies or add more space below this line, if necessary. Policies should be written in full sentences and in plain language. In addition, the hospital or plan may attach additional pages or specific policies or discharge criteria to the notice. Any attachments must be included with the copy sent to the QIO as well.

Bullet # 2: “Specific information about your current medical condition” Fill in detailed and specific information about the patient's current medical condition and the reasons why services are no longer reasonable or necessary for this patient or are no longer covered according to Medicare or Medicare managed care coverage guidelines. Use full sentences and plain language.

Bullet # 3: “If you would like a copy of the documents sent to the QIO, or copies of the specific policies or criteria used to make this decision, please call

_____.” The hospital/plan should also supply a telephone number for patients to call to get a copy of the relevant documents sent to the QIO. If the hospital/plan has not attached the Medicare policies and/or the Medicare managed care plan policies used to decide the discharge date, the hospital should supply a telephone number for patients to call to obtain copies of this information.

Hospitals or plans may add space below this section to insert a signature line and date, if they so choose.